## MEMORANDUM OF UNDERSTANDING

between

## THE GRADUATE SCHOOL OF MANAGEMENT

and

## THE OFFICE OF GRADUATE STUDIES

regarding

## OVERSIGHT OF THE MASTER OF PROFESSIONAL ACCOUNTANCY DEGREE PROGRAM

The Graduate Council of the Davis Division of the Academic Senate has authority over all academic matters relating to graduate education. It has delegated responsibility for certain administrative actions under its authority to the Dean of Graduate Studies. This delegation relates to admitting students, monitoring their academic progress and certifying their degree completion. The purpose of this MOU is to further delegate certain authorities for students in the Master of Professional Accountancy (MPAc) program to the Dean of the Graduate School of Management.

- 1. The Graduate School of Management is delegated authority to manage the application and admission processes for the program, including readmission requests. The Graduate School of Management will enter all applicant and enrollment data into the BANNER Student Information System. The Dean of the Graduate School of Management is delegated authority to grant exceptions to University and Graduate Council admission criteria. The Graduate School of Management will provide access to their admission system to the Office of Graduate Studies, which will review and audit admission decisions for the MPAc program.
- 2. The Graduate School of Management will report on an annual basis to the Office of Graduate Studies the number of applicants, admits, and enrollees in the MPAc program. The Graduate School of Management will also provide details on any exceptions granted for admission.
- 3. The Graduate School of Management is delegated authority to monitor the academic progress of students in the programs, to grant petitions for exception to Graduate Council and other academic policies and to approve petitions for Planned Educational Leave Program.
- 4. The Dean of Graduate Studies retains authority to certify students for completion of the MPAc degree. The Dean of Graduate Studies will approve petitions to change majors to or double major in a graduate degree program under the administration of Graduate Studies.
- 5. Disqualification of a student from the program for inadequate academic progress or unacceptable performance remains under the purview of the Dean of Graduate Studies consistent with Academic Senate regulations. The Dean of the Graduate School of Management will recommend disqualification to the Dean of Graduate Studies, who will take final action. The Dean of Graduate Studies will also receive and review appeals of disqualification consistent with Graduate Studies Policy GS2005-01. The Dean of Graduate Studies will consult with the Dean of the Graduate School of Management before taking action on such appeals.

6.	This MOU will remain in effect for a period of two years following the date on which it is signed. It will be reviewed and may be modified and/or extended at that time.	
	Dean-Fraquate Studies	Dean – Graduate School of Management
	August 17, 2012 Date	17 August 2012  Date