

KEVIN R. MELLO, CPA (inactive), MBA, MSE

Pleasanton, CA

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EDUCATION

December 2020

Johns Hopkins University, Baltimore, Maryland

Master of Science in Education - Digital Age Learning and Educational Technology

- Overall GPA: 4.0
- Specializations in:
 - Digital Age Learning Leadership
 - Online and Blended Learning Instructional Design

June 2008

Arizona State University, Tempe, Arizona

Master of Business Administration

- Overall GPA: 3.9
- Member Beta Gamma Sigma National Honor Society

March 1996

Santa Clara University, Santa Clara, California

Bachelor of Science in Accounting

- Accounting GPA: 3.5 Overall GPA: 3.4
- Deloitte & Touche Outstanding Senior Scholarship Recipient

PROFESSIONAL EXPERIENCE

September 2009
to Present

De Anza College, Cupertino, CA

Tenured Accounting Instructor: 9/09 – Present

- Teach financial, managerial, and intermediate accounting.
- Co-Chair Accounting Department (2017-2019).
- Advise student club: Collegiate DECA Club (2013-2016).
- Division Representative in Faculty Senate (2010-2011).
- Accounting Advisory Board Meeting Chair (2009-2010).
- Fully Tenured.

Summers 2005
to Present

Independent Consultant

- Prepare internal and external financial statements.
- Provide fundraising consulting.
- Evaluate and design internal controls.
- Develop and train accounting staff.
- Analyze financial performance.
- Facilitate system implementations (Investran and TNR).
- Act as interim Assistant Controller, Controller, & CFO.
- Clients include InterWest Partners, Sierra Ventures, MDV, Bridgescale Partners, Gold Hill Capital, Four Rivers Partners.

July 2005
to June 2009

Menlo College, Atherton, California

Instructor, Accounting and Management: 7/05 – 6/09

- Developed curriculum, examinations, and projects for students.
- Nominated twice for Emerick teaching award, won once.
- Provided academic advising for students.
- Placed three dozen students in internships and full-time jobs.
- Advised student club: Menlo Entrepreneurship Society.
- Member: Curriculum Committee, Co-curricular Committee, Service-Learning Committee, and Academic Technology Committee.

September 2002
to June 2005

Silicon Valley Bank, Menlo Park, California

Chief Financial Officer, SVB Capital: 9/02 – 6/05

- Responsible for all Merchant Banking financial operations that included venture capital investing (270 Funds and 50 direct investments), private equity banking (\$1B portfolio), and special equities group.
- Played active role in Partner Meetings, Fundraising activities, strategic planning, portfolio management, etc.
- Analyzed and benchmarked fund performance.
- Interfaced as central point of contact for Limited Partners.
- Performed extensive exit value analysis considering liquidation preferences and break-even points.
- Prepared and managed Merchant Bank operating budget.
- Set valuation policies and procedures.
- Managed team of 5 professionals.

February 1999
to August 2002

Mohr, Davidow Ventures, Menlo Park, California

Controller: 2/99 – 8/02

- Reviewed term sheets and legal documents for portfolio company investments and bridge loans ranging in size from \$1 Million to \$25 Million. Analyzed liquidation preference, anti-dilution, protection provisions, and capitalization.
- Executed detailed financial planning analysis to assist with Firm's direction, including management of \$50 Million budget.
- Created accounting policies and procedures and facilitated / managed implementation of Investran accounting system for nine venture funds with over \$1.4 Billion under management.
- Assisted General Partners in restructuring and re-capitalizing portfolio companies by facilitating mergers, analyzing burn rates, and compiling dissolution plans.
- Responsible for all accounting and reporting, such as quarterly and annual reports, IRS/SEC filings, and credit facilities.
- Oversaw office administration, including build-out of remote offices, tenant improvements, facilities management, lease negotiations, and human resources.
- Responsible for the entire IT function, including video conferencing installation, 4-office LAN configuration, and selection / management of outside vendors.

June 1995 to
February 1999

Arthur Andersen, LLP, San Jose, California

Staff / Senior Auditor: 9/96 – 2/99

Intern: 6/95 – 9/95

- Planned, budgeted, and supervised financial statement audits of public and privately held companies from development stage to \$800M in revenues.
- Served clients in venture capital, contract manufacturing, biotechnology, telecommunications, & energy production.
- Supervised, trained, and evaluated assistant accountants
- SEC exposure including 10K, 10Q, S-1, S3, and S4 filings.
- Participated in mergers and acquisitions, including evaluations of net discounted cash flows, purchase price allocation, & asset valuation.
- Participated in public and private debt offerings and IPO's, including performing calculations on pro forma statistics.